

# Viewing Your Current Subscription

## ?? ADMINISTRATOR SETUP GUIDE

The Subscription Information tab allows administrators to view the active DynaTrail Dispatch subscription assigned to their company.

This page provides a quick overview of your current plan, billing period, and the number of trucks currently counted toward your subscription tier.

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## Opening the Subscription Information Page

1. Click **Settings**
2. Select **Company Profile**
3. Click **Subscription Information**

## Current Subscription Information

The Current Subscription Information panel displays the key details of your active subscription:

### Start Date

The date your current billing period began.

## End Date

The date your current billing period ends (your subscription renews on this date unless changed or cancelled).

## Plan

Your current subscription tier, based on the number of trucks or broker seats included.

## Usage

The number of trucks or broker seats currently active in your account (used to determine whether you're within the limits of your current tier).

## Price

The monthly cost of your active plan.

## Currency

Billing currency is automatically determined when the account is created based on the company's country.

### ? Tip

Canadian companies are billed in **CAD**, while companies located in the **United States** are billed in **USD**.

## Why This Information Matters

Reviewing this page helps administrators:

- Confirm which subscription tier is active
- Track how many trucks or broker seats are being counted
- Verify renewal dates and billing cycle timing
- Confirm the monthly subscription cost

If your company begins dispatching more trucks or adds more brokers, you may need to upgrade to a higher subscription tier.

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